



The Church of Scotland  

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Presbytery of Edinburgh

***PRIESTFIELD PARISH CHURCH of SCOTLAND  
EDINBURGH***

***ACCRUED (SORP COMPLIANT) ACCOUNTS  
2019***

**Congregation No: 010079**

**Charity No: SC014499**



## **Priestfield Parish Church of Scotland, Edinburgh Trustees' Report Year ended 31 December 2019**

The Trustees present their annual report and financial statements of the charity for the year ended 31 December 2019. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the General Assembly Regulations for Congregational Finance, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

### **Objectives and Activities**

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in its form of government. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the good news of Jesus to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

The congregation's priorities flow from its own consideration of its calling and are set out in the congregation's Local Church Review (LCR). The LCR was comprehensively renewed during 2019 and can be summarised as;

- working with our neighbouring congregations in mission in the area
- engaging with the local community
- making disciples
- continuing to develop the buildings for mission

The LCR was submitted to Presbytery in September 2019 and at the time of writing a response is awaited.

2019 saw the congregation's minister, Rev Donald Scott, complete his first full year at Priestfield following his induction in June 2018. 2019 also saw the appointment of Michael McMullin as the Mission Development Worker (MDW) for the three parish areas of Craigmillar Park, Priestfield and Reid Memorial. The MDW is managed 'day to day' by Priestfield's minister.

The appointment of the MDW enables a renewed emphasis to be given to mission across the three parish areas.

At Priestfield, public worship in recent times has centred on a 10.30am Sunday morning service which incorporates a specific time for children, entitled 'GodSpace'. This is designed to be accessible to families with young children. This format has been developed during 2019 so that every four weeks or so the whole congregation, adults and children, join in a single all-age format. All take part in activities and the emphasis is on informal worship. At the close of the year this was further developed by using tables and chairs in a café-style layout. This will be further developed in 2020.

A group meets in the Church Lounge for 'Praise and Prayer' on alternate Thursdays at 7.30pm.

In recognition of the needs of the local community, teams conduct informal worship times in care homes and sheltered accommodation throughout the Parish.

The Church supports those that are bereaved, whether members or not, with both personal support and formal funeral arrangements. The church is also available for weddings.

Priestfield Church continues to provide a home for the Edinburgh Korean Church. The Korean fellowship worships each Sunday from 2.00pm and its young people also meet on Friday evenings. In early 2019 a schism developed within the congregation and the minister and a group of members left to form the Edinburgh Korean Grace Church. The impact of this, including the consequences for Priestfield, will take some time to become clear.

The Church hall and ancillary rooms are used by Scout and Guide groups, which cater for children and young people across a wide age-range. Citizenship and community responsibility play a key role in the ethos of these organisations. Church members play an important role in these organisations.

The Church offers a range of events designed to foster social cohesion and support. These include a monthly Saturday 'Cafe Time'.

The Church has robust links with Prestonfield Primary School, the only Local Authority school located within the Parish.

## **Achievements and Performance**

Formal membership at the close of 2019 stood at 105, a 1% decrease over the year.

Attendance at Sunday morning services during 2019 was, on average, 72 people per week, a 4% increase over the year.

'Praise and Prayer' met fortnightly and is a focus of congregational life with around twenty people taking part regularly.

'Cafe Time', a monthly coffee morning, ran during 2019. It provides an opportunity for people to come together informally on a Saturday morning while raising significant sums for a range of charities.

During 2019 the congregation gave financial help and support in kind to a large number of charities providing help and care for those in need at home and in the Third World. A total of over £5,000 was sent to the supported charities;

- UNICEF
- Fresh Start
- BRF – Messy Church
- Church of Scotland HIV/AIDS Project
- Christian Aid
- Bethany Christian Trust
- Balmore Trust
- SU Scotland
- Mary's Meals
- Friends International
- Fusion UK
- Sailors' Society
- Disaster Emergency Committee (DEC) (Cyclone Idai)
- Water Aid
- Sightsavers
- Macmillan Cancer Support
- Alzheimer Scotland

The support for Christian Aid involves the congregation undertaking a parish-wide door-to-door collection as well as its own internal fund-raising activities. An additional £3,425 was sent to Christian Aid from events in May 2019.

A new initiative introduced in 2019 was a fair-trade stall selling rice and other food products from the developing world to provide sustainable incomes for smallholder farmers, producers and their families. The goods are sourced from JTS (Just Trading Scotland). Over £1,200 was raised in this way during 2019.

In 2019 the congregation again contributed to Blythwood Care's Shoe Box Appeal. Members of the congregation filled shoe boxes with basic essentials, things we take for granted but which can be luxuries for people living in desperate poverty.

During the year members and friends continued to make regular donations of food and toiletries which were taken weekly to Newington Basics Bank, a food bank run by Edinburgh City Mission. Similarly, household goods are donated and these are taken periodically to the Fresh Start depot in North Edinburgh.

At the inspiration of the MDW discussions have taken place with Edinburgh Food Project with a view to setting up a 'Food Bank' at Priestfield to support the significant number of potential clients in the Prestonfield area. It is hoped that the Food Bank will open early in 2020.

The congregation also supports wider mission via its Ministry and Mission contributions to the Church of Scotland.

Once a month, a small group of people met together as 'Knitting Together!' to knit for others. During the year they have knitted;

- Teddy bears, hats, scarves and jumpers for Edinburgh Direct Aid's support of Syrian refugees in Lebanon and refugees in Idlib, northern Iraq,
- Hats and scarves for distribution by the Bethany Care Van,
- Stars and angels for the Cameron Toll Shopping Centre Christmas Trail.

Friends at Craigmillar Park and Reid Memorial Churches joined in knitting for the Christmas Trail. The group is also a place where people meet for mutual support and encouragement.

Priestfield's Guild, part of the Church of Scotland Guild, closed at the end of the 2018/19 session. While the number of members remained at around twenty, the aging membership led to a position in which a leadership team could no longer be formed. This lack of sustainability, driven by an inability to attract younger women and men over many years, is a common feature across The Guild nationally. A number of Guild members have been welcomed at the Craigmillar Park Church Guild.

The opportunity was taken to have the church open as a drop-in centre for visitors and local people during the Edinburgh Festivals in August.

At the end of September 2019 Priestfield again ran a number of events aimed at connecting with the local community. In addition to a 'Student Brunch' and 'Harvest Messy Church' on the Saturday and a Harvest Celebration on Sunday, the church hosted a successful coffee morning as part of Macmillan Cancer Support's 'World's Biggest Coffee Morning.'

2019 saw continued heavy use of the church buildings in a way that serves the broader community. A wide variety of church, community interest and support groups now use the premises;

- Edinburgh Korean Church and groups
- Mahabba: Indonesian Fellowship
- Street Pastors training
- C3 Church Edinburgh training
- Edinburgh City Mission staff training
- Positive Futures Asian Lunch Group
- CAMEO
- Shaw Healthcare: providing training courses for the care sector
- Home-link Family Support training
- Scout and Guide groups for children and young people
- Rehearsal and performance space for a range of choral, orchestral and dance groups
- Edinburgh Welsh Society
- Scotland-Ghana Society
- Acrobalance group
- SNP
- Friends of Newington Cemetery
- Din Eydhin, a re-enactment group

Weekly 'Soup Lunches' continued throughout 2019 and were well attended with, regularly, between 20 and 30 'diners.' During 2019 there has been a noticeable and welcome development with greater numbers of people from the wider community attending. During Advent short times of worship were held immediately after lunch and these were well received. Further development of the lunches is under consideration at the close of the year to develop further their role in providing support and friendship to those in need in the local community.

The Minister provides pastoral support when those in the community are bereaved.

Emphasis continues to be placed on the need to take the Christian message out to the whole community. In 2019 the opportunity was taken to deliver a Christian greeting, message and invitation to each home in the parish. This was done at Easter, at the Harvest weekend and at Christmas.

At Christmas the opportunity was taken to distribute gifts 'without strings' as blessings across the local community. Members gave tins of chocolates or biscuits and cards to groups of employees at locations throughout the parish; Community and Neighbourhood Centres, care homes, the Royal Mail Sorting Offices, Recycling Centre, NHS Day Centre, school, nursery, shops, etc. A total of twenty-three 'blessings' were distributed.

In December, eleven shops in Cameron Toll Shopping Centre cooperated with the Church to provide a 'Christmas Trail'. Children used factsheets to 'search' for the stars and angels 'hidden' in the shops. These linked to the Christmas story. All children taking part were given a small Christmas story book and sweets. Afterwards, over 220 stars and angels were given away to the local community.

Priestfield again ran events using the 'Messy Church' model. Designed to be attractive to families, they use an informal mix of games and activities, worship and eating a meal together. Nine events were held during 2019. All were well attended with a significant number of families being new to church.

The congregation's commitment to an annual Service of Remembrance at the War Memorial in Prestonfield continued, with over a hundred people attending from the local community, the congregation and further afield. The opportunity was again taken to provide free hot drinks after the service from the boot of a strategically parked car.

The congregation arranges monthly 'Cooking on a Budget' sessions for students. These are events to which students can invite friends and have fun together while learning a practical skill. Priestfield also hosts the Edinburgh University Baking Society which uses the upstairs kitchen facilities for its baking nights.

Students again arranged an annual 'Soup Lunch' for the congregation after a Sunday morning service. All donations received were sent to the Church of Scotland's HIV/AIDS project.

Priestfield supports students by hosting and providing a venue for concerts by the Edinburgh Revelation Rock Gospel Choir. The Church also provides accommodation for exam study in December and April, recognising the need for quiet, comfortable space at these times.

Priestfield hosts and helps staff CAMEO (Come And Meet Each Other), an international meeting place, primarily for wives of international students and their pre-school children. Most live in the university family flats at Blacket Avenue.

Priestfield's Minister is an Honorary Chaplain at the University of Edinburgh and has responsibilities and opportunities to meet with students and staff at the University and Chaplaincy events. He also provides pastoral support to members of the student body.

2019 again saw the use of the Church's website [www.priestfield.org.uk](http://www.priestfield.org.uk) and Facebook page used as points of contact and reference for those beyond the congregation. During 2019 the website was renewed to be more attractive, less wordy and easier to maintain.

The congregation continues to develop and implement physical projects to develop the buildings for mission. During 2019 *Whithorn*, the upstairs hall, was redecorated and new low-energy lighting was installed with the help of a Presbytery grant.

During 2019 much work was undertaken in the church's rear garden, the large and inappropriate trees having been removed in earlier years. Planting was carried out, access was improved and a memorial seat was installed. In late summer the garden was opened for the public to use.

## Financial Review

Due to the continued generosity of members and a repairs grant from Presbytery we were able to cover the running costs of the church for 2019 and have a small surplus of £343. Our total income for 2019 was £100,332 (2018 £98,469) and our expenses totalled £99,989. The equivalent figure for 2018 was £88,238 excluding the costs of the Vacancy and the works on the Manse. This means that our recurring costs rose by approximately 10 percent while income remained constant.

If we are to reach a sustainable position we also need to raise an amount of £6000 for each of the next two years to cover the loan repayments to the Church of Scotland.

We trust that members will take these matters into account when considering their level of giving to God's work at this time.

## Risk Management

There are a number of principal risks going forward. Several reflect risks identified in previous years' reports.

The current Presbytery Plan, under which the three congregations of Craigmillar Park, Priestfield and Reid Memorial are moving forward, set out a structure for the three congregations including two ministers and the MDW. All are now in place on five-year terms. Presbytery has, through this demonstration of faith in the three congregations, given us a wonderful opportunity.

At the time of the next Presbytery review in around three years' time the congregations will require to demonstrate that the confidence was well placed. Failure to engage seriously with mission across the three parishes will pose an existential threat.

The risks will be managed by having regular team meetings of two ministers and MDW and the introduction of effective lines of communication between the team and the Kirk Sessions and

congregations. Ultimately though, members of all three congregations will need to commit to mission.

The second risk can be seen in this and past years' budget statements. For several years, the Trustees have budgeted for the coming year with normal weekly giving being insufficient to meet normal expenditure. This operating deficit pertains until the annual 'Gift Day' in October when the Gift Day income fills the gap. The scale of this operating deficit means that if Gift Day income falls short of meeting the ever-increasing operating deficit then there would be insufficient time remaining in the year to rectify the position and increase income or reduce costs.

The mitigation would include further encouraging members and friends to rebalance their financial contribution to the work of the church in favour of regular giving, as well as continuing to reassess their giving and consider making a bequest.

The third risk is associated with the funding of fabric expenditure. In last year's Trustees' Report, it was signalled that the funding of unexpected fabric expenditure was a significant risk. It is now clear that the risk is broader and includes the difficulty of funding even planned fabric work. The current state of the building is good, having had much time, effort and money spent on it in recent years. Next year will see a number of expensive regular maintenance items being necessary, for example external redecoration. The choices facing the congregation are increasing income, securing grant aid from external agencies or deferring the work. The Kirk Session recognises this issue and has instructed that grants be sought to allow the programmed works to progress.

## **Reserves Policy**

In recent years the Trustees have agreed that they should aim to have Unrestricted Reserves sufficient to meet six months' expenditure in case of unexpected problems. At 31<sup>st</sup> December 2019 we held sufficient funds to meet the Restricted Funds of £3826 leaving Unrestricted Funds of £17,020 (2018 £16,752). This equates to only two months' normal expenditure. It is again hoped that, God willing, the position will improve in 2020.

## **Structure, Governance and Management**

The congregation is a registered charity, number SC014499, and is administered in accordance with the terms of the Deed of Constitution (Unitary Form) and is subject to the Acts and Regulations of the General Assembly of the Church of Scotland.

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery. Certain responsibilities are delegated to the Finance, Mission, Student Link, Fabric and Furnishing Groups, as appropriate. The Kirk Session, which has six scheduled 'ordinary' meetings a year, is responsible for spiritual affairs within the church.



## Reference and Administrative Information

**Priestfield Parish Church of Scotland, Edinburgh**

**Charity No: SC014499    Congregation No: 010079**

### Trustees

Barry Cross  
Diane Cross  
David Dickson  
David Douglas  
Andrew Drysdale  
Fiona Ferguson  
Kenneth Ferguson  
Eleanor Forbes  
June Henderson

Norman Henderson  
James Kirk  
Shirley Kirk  
Ian Murray  
Isabel Murray  
Donald Scott: Minister  
Andrew Steven  
Ian Williams

### Principal Office-bearers

Minister:	Rev Donald Scott
Session Clerk:	Barry Cross
Joint Treasurers:	Fiona Ferguson and Andrew Steven

### Principal Office

The Church Office  
2 Marchhall Place  
Edinburgh  
EH16 5HW

### Independent Examiner

William Main CA,  
Brown, Scott & Main, Chartered Accountants, 91 West Savile Terrace, Edinburgh, EH9 3DP

### Bankers

Royal Bank of Scotland, 30 Nicolson Street, Edinburgh, EH8 9DL

## Trustees' Responsibilities in Relation to the Financial Statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the charity trustees to prepare financial statements for each year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

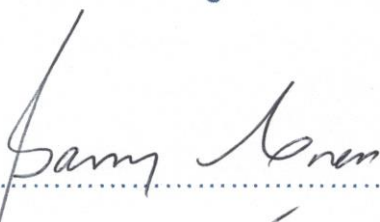
- select suitable accounting policies and then apply them consistently;
- observe the method and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information on the congregation's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Trustees and signed on their behalf,

Signature: .....



Date: 3 March 2020

**Barry Cross**  
**Session Clerk**

**Priestfield Parish Church of Scotland, Edinburgh  
Independent Examiner's Report to the Trustees  
Year ended 31 December 2019**

I report on the accounts of the charity for the year ended 31 December 2020 which are set out on pages 10 to 19.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations (as amended) have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: William Main CA

Professional Qualification: Chartered Accountant

Address: Brown, Scott & Main CA, 91 West Savile Terrace, Edinburgh, EH9 3DP

Signature: *W. Main*

Date: *5th March 2020*

## Statement of Financial Activities

<u>Year ended 31 December 2019</u>	Note	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total 2018 £
<b>Income and endowments from:</b>							
Donations and legacies	1	85733	–	85733	86653	–	86653
Charitable activities	2	1838	–	1838	748	–	748
Other trading activities	3	10716	–	10716	10484	–	10484
Investments	4	192	7	199	155	2	157
Other	5	1846	–	1846	427	–	427
<b>Total income</b>		<b>100325</b>	<b>7</b>	<b>100332</b>	<b>98467</b>	<b>2</b>	<b>98469</b>
<b>Expenditure on:</b>							
Raising funds	6	81	–	81	79	–	79
Charitable activities		99908	–	99908	110048	–	110048
Other		–	–	–	–	–	–
<b>Total Expenditure</b>		<b>99989</b>	<b>–</b>	<b>99989</b>	<b>110127</b>	<b>–</b>	<b>110127</b>
<b>Net income/(expenditure) before gains and losses on investments</b>		<b>336</b>	<b>7</b>	<b>343</b>	<b>(11660)</b>	<b>2</b>	<b>(11658)</b>
Net gains/(losses) on investments		–	–	–	(27)	–	(27)
<b>Net income/(expenditure)</b>		<b>336</b>	<b>7</b>	<b>343</b>	<b>(11687)</b>	<b>2</b>	<b>(11685)</b>
Transfers between Funds		–	–	–	–	–	–
Other recognised gains/(losses):	12						
Other gains/(losses)		(68)	–	(68)	(8)	–	(8)
<b>Net movement in funds</b>		<b>268</b>	<b>7</b>	<b>275</b>	<b>(11695)</b>	<b>2</b>	<b>(11693)</b>
<b>Reconciliation of funds:</b>							
Total funds brought forward		16752	3819	20571	28447	3817	32264
Total funds carried forward		<b>17020</b>	<b>3826</b>	<b>20846</b>	<b>16752</b>	<b>3819</b>	<b>20571</b>

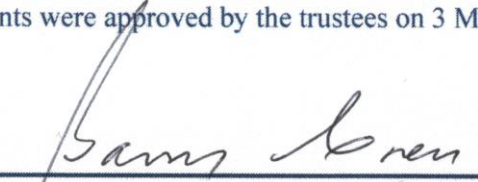
**Balance Sheet at 31 December 2019**


	<u>Note</u>	Unrestricted Funds	Restricted Funds	Total Funds 2019	Prior Year 2018
<b>Fixed Assets:</b>					
Tangible assets	9	–	–	–	–
Investments	10	–	–	–	–
<b>Total Fixed Assets</b>		<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Current Assets</b>					
Debtors	11	5561	–	5561	4639
Cash at bank and in hand		38088	3826	41914	46230
<b>Total Current Assets</b>		<b>43649</b>	<b>3826</b>	<b>47475</b>	<b>50869</b>
<b>Liabilities</b>					
Creditors falling due within one year	12	17629	–	17629	6866
<b>Net Current Assets</b>		<b>26020</b>	<b>3826</b>	<b>29846</b>	<b>44003</b>
Creditors falling due after more than one year	12	9000	–	9000	23432
<b>Net Assets</b>		<b>17020</b>	<b>3826</b>	<b>20846</b>	<b>20571</b>

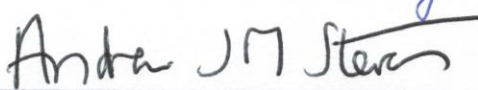
**The funds of the charity:**

Restricted income funds		3826	3819
Unrestricted income funds		17020	16752
<b>Total charity funds</b>	<b>15</b>	<b>20846</b>	<b>20571</b>

The accounts were approved by the trustees on 3 March 2020 and signed on their behalf by:

  
 \_\_\_\_\_ Session Clerk

  
 \_\_\_\_\_ Treasurer

  
 \_\_\_\_\_ Treasurer

## **Accounting Policies**

The principal accounting policies, which have been applied consistently in the current and preceding year in dealing with items which are considered material to the accounts, are set out below.

### **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities accounts (Scotland) Regulations 2006 (as amended)

### **Fund accounting**

Funds are classified as either restricted funds or unrestricted funds, defined as follows.

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Endowment funds are funds which have been given on the condition that the original capital sum is not reduced, but the income there from is used for the purpose defined in accordance with the objects of the charity. We have no endowment funds.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

### **Incoming resources**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

### **Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS102) the general volunteer time of congregation members is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised as expenditure in the period of receipt.

### **Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

### **Fixed Assets**

The charity has the right to occupy and use for its charitable objects certain tangible fixed assets, including the Church, halls and manse, vested in the Church of Scotland General Trustees. No consideration is payable for the use of these assets. Expenditure incurred on the repair and maintenance of these assets is charged as resources expended in the Statement of Financial Activities in the period in which the liability arises.

### **Tangible Fixed Assets**

There are no tangible fixed assets.

### **Investments**

Fixed asset investments are stated at market value at the balance sheet date. Unrealised gains and losses represent the difference between the market value at the beginning and end of the financial year or, if purchased in the year, the difference between cost and market value at the end of the year. Realised gains and losses represent the difference between the proceeds on disposal and the market value at the start of the year or cost if purchased in the year.

### **Taxation**

Priestfield Parish Church is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities. The charity is not registered for VAT and resources expended therefore include irrecoverable input VAT.

**Notes forming part of the financial statements for the year ended 31 December 2019**

	Unrestricted Funds 2019	Restricted Funds 2019	Total 2019	Unrestricted Funds 2018	Restricted Funds 2018	Total 2018
<b>1 Donations and Legacies</b>	£	£	£			£
Offerings	68975	–	68975	69859	–	69859
Tax recovered on Gift Aid	16758	–	16758	16794	–	16794
Legacies	–	–	–	–	–	–
	<u>85733</u>	<u>–</u>	<u>85733</u>	<u>86653</u>	<u>–</u>	<u>86653</u>

Income from donations and legacies was £85733 (2018 £86653) of which £85733 was unrestricted (2018 £86653) and £nil was restricted (2018 £nil).

**2 Income from charitable activities**

Weddings and funerals	600	–	600	450	–	450
Coffee mornings etc.	1238	–	1238	298	–	298
	<u>1838</u>	<u>–</u>	<u>1838</u>	<u>748</u>	<u>–</u>	<u>748</u>

Income from charitable activities, all unrestricted, was £1838 (2018 £748).

**3 Income from other trading activities**

Rent received	10716	–	10716	10484	–	10484
	<u>10716</u>	<u>–</u>	<u>10716</u>	<u>10484</u>	<u>–</u>	<u>10484</u>

Income from other trading activities, all unrestricted, was £10716 (2018, £10484).

**4 Investment income**

Dividends received	–	–	–	24	–	24
Deposit interest	192	7	199	131	2	133
	<u>192</u>	<u>7</u>	<u>199</u>	<u>155</u>	<u>2</u>	<u>157</u>

Total investment income was £199 (2018 £157) of which £192 was unrestricted (2018 £155) and £7 was restricted (2018 £2).

**5 Other income**

VAT Refund	146	–	146	427	–	427
Grant from Presbytery	1700	–	1700	–	–	–
	<u>1846</u>	<u>–</u>	<u>1846</u>	<u>427</u>	<u>–</u>	<u>427</u>

Total other income was £1846 (2018, £427) of which £1846 (2018, £427) was unrestricted and £nil (2018, £nil) was restricted.



## Notes forming part of the financial statements for the year ended 31 December 2019

	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
	2019	2019	2019	2018	2018	2018
	£	£	£	£	£	£
<b>6 Analysis of Expenditure</b>						
Raising Funds						
Offering Envelopes	81	–	81	79	–	79
	81	–	81	79	–	79
Charitable Activities						
Ministries & Mission Allocation	54581	–	54581	47545	–	47545
Locum Salary	–	–	–	5007	–	5007
Presbytery Dues	1635	–	1635	1514	–	1514
Vacancy Expenses	–	–	–	2611	–	2611
Pulpit Supply	140	–	140	506	–	506
Other salary costs	6161	–	6161	6063	–	6063
Fabric Repairs & Maintenance	9177	–	9177	22729	–	22729
Council Tax	2918	–	2918	2517	–	2517
Other Buildings Costs	14387	–	14387	12440	–	12440
Church Office Expenses	1415	–	1415	496	–	496
Outreach/Mission	3629	–	3629	3858	–	3858
Student Ministry	530	–	530	736	–	736
Charitable Donations	926	–	926	1017	–	1017
Interest Paid	856	–	856	856	–	856
Other expenses	2953	–	2953	2153	–	2153
Independent Examiner	600	–	600	–	–	–
	99908	–	99908	110048	–	110048
<b>Total</b>	<b>99989</b>	<b>–</b>	<b>99989</b>	<b>110127</b>	<b>–</b>	<b>110127</b>

The trustees consider there is only one charitable activity. Therefore, support costs relate wholly to that activity and have not been separately identified.

Expenditure on charitable activities was £99989 (2018, £110127) of which £99989 was unrestricted (2018, £110127) and £nil was restricted (2018, £nil).

**Notes forming part of the financial statements  
for the year ended 31 December 2019**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
<b>7 Staff costs and numbers</b>		
Salaries and wages	6161	6063
Social security costs	–	–
<b>Total</b>	<u>6161</u>	<u>6063</u>

The average number of employees during the year was as follows:

	<b>2019</b>	<b>2018</b>
	<b>Number</b>	<b>Number</b>
Music staff	1	1
Premises maintenance	<u>1</u>	<u>1</u>
	<u>2</u>	<u>2</u>

No employee had employee benefits in excess of £50,000 (2018 nil)

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £27585 and the maximum stipend (in the fifth and subsequent years) £33899.

**8 Trustee Remuneration and Related Party Transactions**

During the year one trustee received reimbursement of expenses incurred totalling £2918 being council tax paid for the manse.

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

During the year a total of £35739 was donated to the congregation by trustees (2018, £36564).

**9 Tangible Fixed Assets**

There are no tangible fixed assets.

**10 Investments**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Market value at 31 December 2018	–	1182
Unrealised gain / (loss) on investments	–	–
Sale proceeds	–	(1155)
Loss on sale	–	(27)
<b>Market value at 31 December 2019</b>	<u>–</u>	<u>–</u>
<b>Investments at cost</b>	<u>–</u>	<u>–</u>

The following investments were disposed of in 2018:  
Church of Scotland Investors Trust Income Fund.

Notes forming part of the financial statements for the year ended 31 December 2019

11 Debtors

	2019	2018
	£	£
Gift Aid Tax Refund Due	4701	4299
Other	860	340
	<u>5561</u>	<u>4639</u>

12 Creditors

	2019	2018
	£	£
Accruals	3129	866
Loans due within 1 year	14500	6000
	<u>17629</u>	<u>6866</u>
Amounts due over 1 year		
Loans adjusted to Net Present Value	<u>9000</u>	<u>23432</u>

Loans – In November 2016 the congregation received a loan of £30,000 from the Church of Scotland General Trustees to enable them to go ahead with the renewal of the heating installation. The loan is repayable over five years with a first instalment of £3000 paid on 30 September 2017 and the final one on 31 March 2022. Interest is payable at 5% per annum. Accounting rules mean we have to make an adjustment in the accounts this year of £68 (2018, £8). This now means that the actual sterling sum to be repaid to the General Trustees will be shown in the accounts. In addition, trustees have contributed loans of £8,500 which are interest free and have no fixed repayment dates.

13 Analysis of Net Assets Among Funds

	General	Restricted	Total
	£	£	£
Fixed Assets	–	–	–
Investments	–	–	–
Current Assets	43649	3826	47475
Current Liabilities	(17629)	–	(17629)
Amounts due over 1 year	(9000)	–	(9000)
<b>Net assets at 31 Dec 2019</b>	<u><b>17020</b></u>	<u><b>3826</b></u>	<u><b>20846</b></u>

14 Volunteers

In common with all congregations of the Church of Scotland the congregation benefits from the contribution made by volunteers who give their time and talents willingly for the benefit of the Church. The areas of congregational life which rely on the contribution of volunteers are many and varied and much of the activity would be unable to continue were it not for the commitment shown.

**Notes forming part of the financial statements  
for the year ended 31 December 2019**

**15 Movements in Funds**

	At 1 January 2019 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 December 2019 £
<b>Restricted funds</b>					
Children & Young People	3819	7	–	–	3826
	3819	7	–	–	3826
<b>Unrestricted funds</b>					
General Fund	16752	100325	100057	–	17020
	16752	100325	100057	–	17020
<b>Total funds</b>	<b>20571</b>	<b>100332</b>	<b>100057</b>	<b>–</b>	<b>20846</b>

Purposes of Restricted Funds

Trust Funds – these are funds to be used for supporting ministry to children and young people.

**16 Collections for Third Parties**

	2019 £	2018 £
UNICEF	364	301
Bethany Christian Trust	302	277
Water Aid	205	–
Sightsavers	210	–
Sailors' Society	278	–
Christian Aid	302	277
Christian Aid Week	2845	2928
Fresh Start	18	258
Church of Scotland HIV Programme	253	207
SU Scotland	329	360
Mary's Meals	648	1291
Macmillan Cancer Support	731	754
Balmore Trust	2150	1000
	<u>8635</u>	<u>7653</u>

**APPENDIX**

**FUNDS HELD ON BEHALF OF THE CONGREGATION  
BY THE CHURCH OF SCOTLAND GENERAL TRUSTEES**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
<b><u>CAPITAL ACCOUNT</u></b>		
Credit Balances held at 31 December at cost	—	—
	<hr/>	<hr/>
Market Value of Balances at 31 December	—	—
	<hr/>	<hr/>
<b><u>REVENUE ACCOUNT</u></b>		
Credit Balance at 31 December	153	152
	<hr/>	<hr/>
<b><u>TEMPORARY ACCOUNT</u></b>		
Credit Balance at 31 December	—	—
	<hr/>	<hr/>