



The Church of Scotland  

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Presbytery of Edinburgh

***PRIESTFIELD PARISH CHURCH of SCOTLAND  
EDINBURGH***

***ACCRUED (SORP COMPLIANT) ACCOUNTS  
2018***

**Congregation No: 010079**

**Charity No: SC014499**



## **Priestfield Parish Church of Scotland, Edinburgh Trustees' Report Year ended 31 December 2018**

The Trustees present their annual report and financial statements of the charity for the year ended 31 December 2018. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the General Assembly Regulations for Congregational Finance, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

### **Objectives and Activities**

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

The congregation's priorities flow from its own consideration of its calling and are set out in the congregation's Local Church Review. The current Review, which will be updated comprehensively during 2019, can be summarised as;

- engaging with the local community
- reaching out to the student population
- continuing to develop the buildings for mission
- prioritising work and creating alliances to fulfil the missional aims.

The congregation's minister, Rev Donald Scott, was inducted in June 2018 after a 'vacancy' of nine months. During the vacancy Rev Mike Taylor and Rev John Young were appointed by Presbytery to serve as Interim Moderators. Mrs Helen Tew, Church of Scotland 'Reader', conducted Sunday worship and undertook much pastoral work in the community.

At Priestfield, public worship in recent times has centred on a 10.30am Sunday morning service which incorporates a specific time for children, entitled 'GodSpace'. The whole is designed to be accessible to families with young children.

A group meets in the Church Lounge for 'Praise and Prayer' on alternate Thursdays at 7.30pm.

In recognition of the needs of the local community, teams conduct informal worship times in care homes and sheltered accommodation throughout the Parish.

The Church supports those that are bereaved, whether members or not, with both personal support and formal funeral arrangements. The church is also available for weddings.

"The Church of Scotland Guild is a movement within the Church of Scotland which invites and encourages both women and men to commit their lives to Jesus Christ and enables them to express their faith in worship, prayer and action." Priestfield's Guild meets on alternate Tuesday evenings from October to March. Each year The Guild supports a project or projects whose objective is to put faith into action by helping the most needy, both at home and abroad.

Priestfield Church continues to provide a home for the Edinburgh Korean Church. The Korean fellowship worships each Sunday from 2.00pm and, from mid-2018, on Friday evenings.

The Church hall and ancillary rooms are used by Scout and Guide groups, which cater for children and young people across a wide age-range. Citizenship and community responsibility play a key role in the ethos of these organisations. Church members play an important role in these organisations.

The Church offers a range of events designed to foster social cohesion and support. These include a monthly Saturday 'Cafe Time'.

The Church has robust links with Prestonfield Primary School, the only Local Authority school located within the Parish.

The congregation continues to develop and implement physical projects to develop the buildings for mission. During 2018, following the upgrading of the manse during the early part of the year, work began to redecorate the upstairs church hall (renamed 'Whithorn').

## **Achievements and Performance**

Formal membership at the close of 2018 stood at 106, a 4.5% decrease over the year.

Attendance at Sunday morning services during 2018 was, on average, 69 people per week, a 3% increase over the year.

'Praise and Prayer' met fortnightly and is a focus of congregational life with between 12 and 15 people taking part regularly.

'Cafe Time', a monthly coffee morning, ran during 2018. It provides an opportunity for people to come together informally on a Saturday morning while raising significant sums for a range of charities.

During 2018 the congregation gave financial help and support in kind to large number of charities providing help and care for those in need at home and in the Third World. A total of over £4,500 was sent to the supported charities;

- UNICEF
- Fresh Start
- BRF – Messy Church
- Church of Scotland HIV/AIDS Project
- Christian Aid
- Bethany Christian Trust
- Balmore Trust (Ploughs for Malawi)
- SU Scotland
- Mary's Meals
- Friends International
- Fusion UK

The support for Christian Aid involves the congregation undertaking a parish-wide door-to-door collection as well as its own internal fund-raising activities. An additional £3,728 was sent to Christian Aid from events in May 2018.

In 2018 the congregation again contributed to Blythwood Care's Shoe Box Appeal. Members of the congregation filled shoe boxes with basic essentials, things we take for granted but which can be luxuries for people living in desperate poverty.

During the year members and friends continued to make regular donations of food and toiletries which were taken weekly to Newington Basics Bank, a food bank run by Edinburgh City Mission. Similarly, household goods are donated and these are taken periodically to the Fresh Start depot in North Edinburgh.

The congregation also supports wider mission via its Ministry and Mission contributions to the Church of Scotland.

Once a week, a small group of people met together as 'Knitting Together!' to knit for others. During the year they have knitted;

- Hats, scarves and jumpers for Edinburgh Direct Aid's support of Syrian refugees in Lebanon,
- Hats and scarves for Edinburgh University Campus Ministry to distribute to homeless people,
- Hats and mittens for distribution by the Bethany Care Van,
- 'Twiddle muffs' for Alzheimer Scotland,
- Angels for the Cameron Toll Shopping Centre Christmas Trail.

The group is also a place where people of all ages meet for mutual support and encouragement.

During the 2017/18 session The Guild continued to support Christian Aid's project; "Caring for Mother Earth in Bolivia" to support indigenous communities in the Bolivian Amazon.

During the 2018/19 session The Guild is supporting Sailors' Society's 'A Chaplain for our Ports' project.

The opportunity was taken to have the church open as a drop-in centre for visitors and local people during the Edinburgh Festivals in August.

At the end of September 2018 Priestfield again ran a number of events aimed at connecting with the local community. In addition to a 'Student Brunch' and 'Harvest Messy Church' on the Saturday and a Harvest Celebration on Sunday, the church hosted a successful coffee morning as part of Macmillan Cancer Support's 'World's Biggest Coffee Morning.'

2018 saw continued heavy use of the church buildings in a way that serves the broader community. A wide variety of church, community interest and support groups now use the premises;

- Edinburgh Korean Church and groups
- Mahabba: Indonesian Fellowship
- Street Pastors training
- C3 Church Edinburgh training
- Positive Futures Asian Lunch Group
- CAMEO
- Shaw Healthcare: providing training courses for the care sector
- Venture Trust
- Scout and Guide groups for children and young people
- Rudsambee Company of Singers
- CLIC Sargent Choir
- Penicuik Community Choir
- Edinburgh Welsh Society
- Scotland-Ghana Society
- Acrobalance group
- SNP
- Newington Cemetery Interest Group
- Din Eydhin, a re-enactment group

At the end of 2016 a weekly 'Soup Lunch' was started using the new kitchen facilities for preparation and cooking. Lunches are served in the Lounge. These weekly lunches took place throughout 2018 and there are regularly between 20 and 30 'diners.'

The Minister provides pastoral support when those in the community are bereaved.

Emphasis continues to be placed on the need to take the Christian message out to the whole community. In 2018 the opportunity was taken to deliver a Christian greeting, message and invitation to each home in the parish. This was done at Easter, at the Harvest weekend and at Christmas.

At Christmas the opportunity was taken to distribute gifts 'without strings' as blessings across the local community. Members gave tins of chocolates or biscuits and cards to groups of employees at

locations throughout the parish; Community and Neighbourhood Centres, care homes, the Royal Mail Sorting Offices, Recycling Centre, NHS Day Centre, school, nursery, shops, etc. A total of twenty-three 'blessings' were distributed.

In December, ten shops in Cameron Toll Shopping Centre cooperated with the Church to provide a 'Christmas Angel Trail'. Children used fact-sheets to 'search' for the angels 'hidden' in the shops. These linked to the Christmas story. All children taking part were given a small Christmas story book and sweets. Afterwards a host of over 100 angels were given away to the local community.

Priestfield again ran events using the 'Messy Church' model. Designed to be attractive to families, they use an informal mix of games and activities, worship and eating a meal together. Nine events were held during 2018. All were well attended with a significant number of families being new to church.

The congregation's commitment to an annual Service of Remembrance at the War Memorial in Prestonfield continued, with over a hundred people attending from the local community, the congregation and further afield. The opportunity was again taken to provide free hot drinks after the service from the boot of a strategically parked car.

Reflecting congregational priorities, Priestfield is one of the sponsors of Edinburgh Presbytery's 'Edinburgh University Campus Ministry.' Members support EUCAM's 'Holy Cross' initiative and there is a good working relationship with Rev Dr Liam Fraser, the Campus Minister.

The congregation arranges monthly 'Cooking on a Budget' sessions for students. These are events to which students can invite friends and have fun together while learning a practical skill. Priestfield also hosts the Edinburgh University Baking Society which uses the upstairs kitchen facilities for its baking nights.

Students again arranged an annual 'Soup Lunch' for the congregation after a Sunday morning service. All donations received were sent to the Church of Scotland's HIV/AIDS project.

Priestfield supports students by hosting and providing a venue for concerts by the Edinburgh Revelation Rock Gospel Choir. The Church also provides accommodation for exam study in December and April, recognising the need for quiet, comfortable space at these times.

Priestfield also hosts and helps staff CAMEO (Come And Meet Each Other), an international meeting place, primarily for wives of international students and their pre-school children. Most live in the university family flats at Blacket Avenue.

2018 again saw opportunities taken to meet students during the University Welcome Week. Priestfield was represented at the Edinburgh University Christian Union Church Search for two Sundays in September.

Two families host international students through contacts, including the University of Edinburgh's International Hospitality Scheme, known as 'Go Connect'.

2018 again saw the use of the Church's website [www.priestfield.org.uk](http://www.priestfield.org.uk) as a point of contact and reference for those outwith the congregation, as well as the use of Facebook to reach beyond the existing church community.

Following a decision to retain and upgrade the manse, a programme of works was developed in consultation with Presbytery's Property Committee. The works were implemented during the early part of 2018 while the property was unoccupied. The work, which included upgrading the central heating, replacing some windows and doors and redecoration, was completed in time for the induction of Rev Donald Scott.

## Financial Review

Our total income of £98,469 was a reduction of £2,117 from that of the previous year. Regular offerings reduced by just under £8,000 and this was made up for by a successful Gift Day in October 2018. We ask all members to give prayerful thought to their regular giving in the current year.

Our expenditure of £110,127 included £2,611 for expenses in the Vacancy and £19,199 for works at the Manse to satisfy Church of Scotland regulations when a new minister takes occupation. The overall result after minor accounting adjustments was an Ordinary Deficit of £11,660.

We are grateful to members who advanced interest free loans of £10,000 in connection with the work on the Manse so that our cash position was not affected. During the year we repaid £6,000 of our Church of Scotland loan which leaves £21,000 to be repaid by 31 March 2022.

Our Unrestricted Funds at 31st December 2018 were £16,752 compared with £28,447 at the end of 2017.

## Risk Management

There are four principal risks going forward.

Having called our new minister, Rev Donald Scott in mid-2018, we await the linked charges of Craigmillar Park and Reid Memorial calling their new minister. At the time of writing the Church of Scotland's Ministries Council has also advertised for a Mission Development Worker (MDW) to work in the combined parish area of the three congregations. The day-to-day management of the MDW will be by Priestfield's minister. All three posts have five-year fixed terms.

Filling the two remaining posts and thereafter forging an effective working team will present a significant challenge for the team members themselves, the three Kirk Sessions and the three congregations, if mission is to be fully effective.

The risks will be managed by having regular team meetings of two ministers and MDW and the introduction of effective lines of communication between the team and the Kirk Sessions and congregations.

The second risk, associated with the first, is the changes that will follow the development and implementation of the next Presbytery Plan. This will build upon three major reports whose outcomes may influence future strategy.

- the renewed Radical Plan from the Assembly Council and the work of the Special Commission looking at governance,
- legislation from the Ministries Council in relation to Hub Ministry and other forms of church structures and
- a Buildings' Strategy from the General Trustees under the working title *The Right Building in the Right Place*.

Continued development of close working arrangements with our two neighbouring congregations, and the development of resilience within individuals and the congregation as a whole, will be essential as we approach what will surely be a time of significant change.

The third risk can be seen in this and past years budget statements. For several years, the Trustees have budgeted for the coming year with normal weekly giving being insufficient to meet normal expenditure. This operating deficit pertains until the annual 'Gift Day' in October when the Gift Day income fills the gap.

The scale of this operating deficit means that if Gift Day income falls short of meeting the ever-increasing operating deficit then there would be insufficient time remaining in the year to rectify the position and increase income or reduce costs.

The mitigation would include further encouraging members and friends to rebalance their financial contribution to the work of the church giving in favour of regular giving, as well as continuing to reassess their giving and consider making a bequest.

The final risk being addressed is the continuing financial risk associated with unexpected fabric expenditure more generally. This risk remains significant. The risk is managed by the adoption of rigorous inspection regimes, but it is also intended to move to a position where reserves are held equivalent to six months expenditure to meet such an eventuality (see Reserves Policy).

## **Reserves Policy**

The Trustees consider that they should try to build up a Reserve of an amount sufficient to meet six months expenditure in case of unexpected problems. At 31 December 2018 sufficient funds were held to meet the Restricted and Designated Funds leaving Unrestricted Funds of £16,752 which would equate to only two months normal expenditure. It is hoped that, God willing, the position will be improved in 2019.

## **Structure, Governance and Management**

The congregation is a registered charity, number SC014499, and is administered in accordance with the terms of the Deed of Constitution (Unitary Form) and is subject to the Acts and Regulations of the General Assembly of the Church of Scotland.

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery. Certain responsibilities are delegated to the Finance, Mission, Student Link, Fabric and Furnishing Groups, as appropriate. The Kirk Session, which has six scheduled 'ordinary' meetings a year, is responsible for spiritual affairs within the church.



## Reference and Administrative Information

**Priestfield Parish Church of Scotland, Edinburgh**

**Charity No: SC014499    Congregation No: 010079**

### Trustees

Barry Cross	Norman Henderson
Diane Cross	James Kirk
David Dickson	Shirley Kirk
David Douglas	Ian Murray
Andrew Drysdale	Isabel Murray
Fiona Ferguson	Donald Scott: Minister (from June 2018)
Kenneth Ferguson	Andrew Steven
Eleanor Forbes	Ian Williams
June Henderson	

### Principal Office-bearers

During the Vacancy

Interim Moderators:

Rev Mike Taylor: Minister of Liberton Northfield Parish Church (to April 2018) and Rev John Young: Minister of Liberton Kirk (from April to June 2018)

Locum:

Mrs Helen Tew

Minister:

Rev Donald Scott (from June 2018)

Session Clerk:

Barry Cross

Joint Treasurers:

Fiona Ferguson and Andrew Steven

### Principal Office

The Church Office  
2 Marchhall Place  
Edinburgh  
EH16 5HW

### Independent Examiner

Robert M. W. Clark, C.A., 6 Comiston Rise, Edinburgh, EH10 6HQ

### Bankers

Royal Bank of Scotland, 30 Nicolson Street, Edinburgh, EH8 9DL

## Trustees' Responsibilities in Relation to the Financial Statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

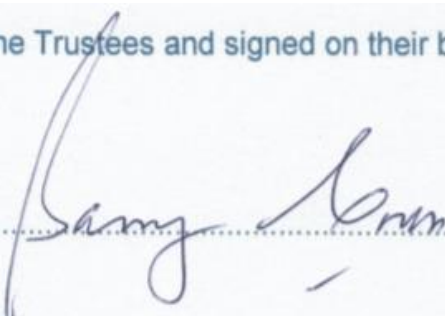
The law applicable to charities in Scotland requires the charity trustees to prepare financial statements for each year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the method and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information on the congregation's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Trustees and signed on their behalf,

Signature: .....  ..... Date: 4<sup>th</sup> March 2019

**Barry Cross**  
Session Clerk

## **Priestfield Parish Church of Scotland, Edinburgh Independent Examiner's Report to the Trustees Year ended 31 December 2018**

I report on the accounts of the charity for the year ended 31 December 2018 which are set out on pages 10 to 19.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**


In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations (as amended) have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Robert M. W. Clark

Professional Qualification: Chartered Accountant

Address: 6 Comiston Rise, Edinburgh, EH10 6HQ

Signature:   
Date: 8 March 2019

**Statement of Financial Activities**

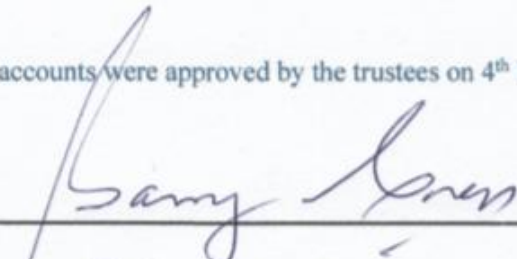
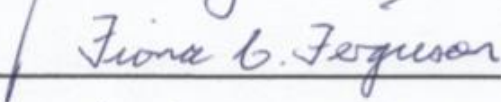
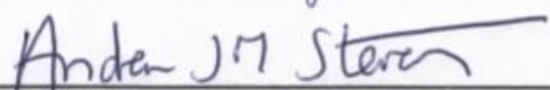
**Year ended 31 December 2018**

	Note	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total 2018 £	Total 2017 £
<b>Income and endowments from:</b>					
Donations and legacies	1	86653	–	86653	89824
Charitable activities	2	748	–	748	886
Other trading activities	3	10484	–	10484	9607
Investments	4	155	2	157	189
Other	5	427	–	427	80
<b>Total income</b>		<u>98467</u>	<u>2</u>	<u>98469</u>	<u>100586</u>
<b>Expenditure on:</b>					
Raising funds	6	79	–	79	75
Charitable activities		110048	–	110048	105227
Other		–	–	–	–
<b>Total Expenditure</b>		<u>110127</u>	<u>–</u>	<u>110127</u>	<u>105302</u>
<b>Net income/(expenditure) before gains and losses on investments</b>		(11660)	2	(11658)	(4716)
Net gains/(losses) on investments		(27)	–	(27)	53
<b>Net income/(expenditure)</b>		<u>(11687)</u>	<u>2</u>	<u>(11685)</u>	<u>(4663)</u>
Transfers between Funds		–	–	–	–
Other recognised gains/(losses):	12				
Other gains/(losses)		(8)	–	(8)	1294
<b>Net movement in funds</b>		<u>(11695)</u>	<u>2</u>	<u>(11693)</u>	<u>(3369)</u>
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>28447</u>	<u>3817</u>	<u>32264</u>	<u>35633</u>
Total funds carried forward		<u><u>16752</u></u>	<u><u>3819</u></u>	<u><u>20571</u></u>	<u><u>32264</u></u>

**Balance Sheet at 31 December 2018**

	<u>Note</u>	Unrestricted Funds	Restricted Funds	Total Funds 2018	Prior Year 2017
<b>Fixed Assets:</b>					
Tangible assets	9	–	–	–	–
Investments	10	–	–	–	1182
<b>Total Fixed Assets</b>		<b>–</b>	<b>–</b>	<b>–</b>	<b>1182</b>
<b>Current Assets</b>					
Debtors	11	4639	–	4639	5391
Cash at bank and in hand		42411	3819	46230	54631
<b>Total Current Assets</b>		<b>47050</b>	<b>3819</b>	<b>50869</b>	<b>60022</b>
<b>Liabilities</b>					
Creditors falling due within one year	12	6866	–	6866	8016
<b>Net Current Assets</b>		<b>40184</b>	<b>3819</b>	<b>44003</b>	<b>52006</b>
Creditors falling due after more than one year	12	23432	–	23432	20924
<b>Net Assets</b>		<b>16752</b>	<b>3819</b>	<b>20571</b>	<b>32264</b>
<b>The funds of the charity:</b>					
Restricted income funds				3819	3817
Unrestricted income funds				16752	28447
<b>Total charity funds</b>	<b>15</b>			<b>20571</b>	<b>32264</b>

The accounts were approved by the trustees on 4<sup>th</sup> March 2019 and signed on their behalf by:

  
 \_\_\_\_\_ Session Clerk  
  
 \_\_\_\_\_ Treasurer  
  
 \_\_\_\_\_ Treasurer

## **Accounting Policies**

The principal accounting policies, which have been applied consistently in the current and preceding year in dealing with items which are considered material to the accounts, are set out below.

### **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities accounts (Scotland) Regulations 2006 (as amended)

### **Fund accounting**

Funds are classified as either restricted funds or unrestricted funds, defined as follows.

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Endowment funds are funds which have been given on the condition that the original capital sum is not reduced, but the income there from is used for the purpose defined in accordance with the objects of the charity.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

### **Incoming resources**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

### **Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS102) the general volunteer time of congregation members is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised as expenditure in the period of receipt.

### **Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

### **Fixed Assets**

The charity has the right to occupy and use for its charitable objects certain tangible fixed assets, including the Church, halls and manse, vested in the Church of Scotland General Trustees. No consideration is payable for the use of these assets. Expenditure incurred on the repair and maintenance of these assets is charged as resources expended in the Statement of Financial Activities in the period in which the liability arises.

### **Tangible Fixed Assets**

There are no tangible fixed assets.

### **Investments**

Fixed asset investments are stated at market value at the balance sheet date. Unrealised gains and losses represent the difference between the market value at the beginning and end of the financial year or, if purchased in the year, the difference between cost and market value at the end of the year. Realised gains and losses represent the difference between the proceeds on disposal and the market value at the start of the year or cost if purchased in the year.

### **Taxation**

Priestfield Parish Church is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities. The charity is not registered for VAT and resources expended therefore include irrecoverable input VAT.

**Notes forming part of the financial statements  
for the year ended 31 December 2018**

	Unrestricted	Restricted	Endowment	Total	
	Funds	Funds	Funds	Funds	
	2018	2018	2018	2018	2017
	£	£	£	£	£
<b>1 Donations and Legacies</b>					
Offerings	69859	–	–	69859	74086
Tax recovered on Gift Aid	16794	–	–	16794	15738
Legacies	–	–	–	–	–
Other	–	–	–	–	–
	<u>86653</u>	<u>–</u>	<u>–</u>	<u>86653</u>	<u>89824</u>

Income from donations and legacies was £86653 (2017 £89824) of which £86653 was unrestricted (2017 £89824) and £nil was restricted (2017 £nil).

<b>2 Income from charitable activities</b>					
Weddings and funerals	450	–	–	450	634
Coffee mornings etc.	298	–	–	298	252
	<u>748</u>	<u>–</u>	<u>–</u>	<u>748</u>	<u>886</u>

Income from charitable activities, all unrestricted, was £748 (2017, £886).

<b>3 Income from other trading activities</b>					
Rent received	10484	–	–	10484	9607
	<u>10484</u>	<u>–</u>	<u>–</u>	<u>10484</u>	<u>9607</u>

Income from other trading activities, all unrestricted, was £10484 (2017, £9607).

<b>4 Investment income</b>					
Dividends received	24	–	–	24	48
Deposit interest	131	2	–	133	141
	<u>155</u>	<u>2</u>	<u>–</u>	<u>157</u>	<u>189</u>

Total investment income was £157 (2017, £189) of which £155 was unrestricted (2017, £186) and £2 was restricted (2017, £3).

<b>5 Other income</b>					
VAT Refund	427	–	–	427	80
	<u>427</u>	<u>–</u>	<u>–</u>	<u>427</u>	<u>80</u>

Total other income was £427 (2017, £80) of which £427 (2017, £80) was unrestricted and £nil (2017, £nil) was restricted.



**Notes forming part of the financial statements  
for the year ended 31 December 2018**

	<b>Unrestricted</b>	<b>Restricted</b>		
	<b>Funds</b>	<b>Funds</b>	<b>Total</b>	<b>Total</b>
	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>2017</b>
<b>6 Analysis of Expenditure</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Raising Funds				
Offering Envelopes	79	–	79	75
	<u>79</u>	<u>–</u>	<u>79</u>	<u>75</u>
Charitable Activities				
Ministries & Mission Allocation	47545	–	47545	44291
Locum Salary	5007	–	5007	1806
Presbytery Dues	1514	–	1514	854
Vacancy Expenses	2611	–	2611	–
Pulpit Supply	506	–	506	440
Other salary costs	6063	–	6063	6050
Fabric Repairs & Maintenance	22729	–	22729	29946
Council Tax	2517	–	2517	1988
Other Buildings Costs	12440	–	12440	12324
Church Office Expenses	496	–	496	1115
Outreach/Mission	3858	–	3858	2914
Student Ministry	736	–	736	599
Charitable Donations	1017	–	1017	170
Interest Paid	856	–	856	974
Other expenses	2153	–	2153	1751
	<u>110048</u>	<u>–</u>	<u>110048</u>	<u>105227</u>
<b>Total</b>	<b><u>110127</u></b>	<b><u>–</u></b>	<b><u>110127</u></b>	<b><u>105302</u></b>

The trustees consider there is only one charitable activity. Therefore, support costs relate wholly to that activity and have not been separately identified.

Expenditure on charitable activities was £110127 (2017, £105302) of which £110127 was unrestricted (2017, £104552) and £nil was restricted (2017, £750).

**Notes forming part of the financial statements  
for the year ended 31 December 2018**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
<b>7 Staff costs and numbers</b>		
Salaries and wages	6063	6050
Social security costs	–	–
Total	<u>6063</u>	<u>6050</u>

The average number of employees during the year was as follows:

	<b>2018</b>	<b>2017</b>
	<b>Number</b>	<b>Number</b>
Music staff	1	1
Premises maintenance	<u>1</u>	<u>1</u>
	<u>2</u>	<u>2</u>

No employee had employee benefits in excess of £50,000 (2017 nil)

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £27044 and the maximum stipend (in the fifth and subsequent years) £33234.

**8 Trustee Remuneration and Related Party Transactions**

During the year one trustee received reimbursement of expenses incurred totalling £2517 being council tax paid for the manse.

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

During the year a total of £36564 was donated to the congregation by trustees (2017, £35748).

**9 Tangible Fixed Assets**

There are no tangible fixed assets.

**10 Investments**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Market value at 31 December 2017	1182	1129
Unrealised gain / (loss) on investments	–	53
Sale proceeds	1155	–
Loss on sale	<u>27</u>	<u>–</u>
Market value at 31 December 2018	<u>–</u>	<u>1182</u>
Investments at cost	<u>–</u>	<u>720</u>

The following investments were held:  
Church of Scotland Investors Trust Income Fund.

**Notes forming part of the financial statements  
for the year ended 31 December 2018**

**11 Debtors**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Gift Aid Tax Refund Due	4299	4104
Other	340	1287
	<u>4639</u>	<u>5391</u>

**12 Creditors**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Accruals	866	2016
Amounts received in advance	–	–
Loans due within 1 year	6000	6000
	<u>6866</u>	<u>8016</u>
Amounts due over 1 year		
Loans adjusted to Net Present Value	<u>23432</u>	<u>26924</u>

Loans – In November 2016 the congregation received a loan of £30,000 from the Church of Scotland General Trustees to enable them to go ahead with the renewal of the heating installation. The loan is repayable over five years with a first instalment of £3000 paid on 30 September 2017 and the final one on 31 March 2022. Interest is payable at 5% per annum. Accounting rules mean we have to make an adjustment in the accounts this year of £8 (2017, £1294). This does not however affect the actual sterling sum to be repaid to the General Trustees.

**13 Analysis of Net Assets Among Funds**

	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fixed Assets	–	–	–	–
Investments	–	–	–	–
Current Assets	47050	–	3819	50869
Current Liabilities	(6866)	–	–	(6866)
Amounts due over 1 year	(23432)	–	–	(23432)
<b>Net assets at 31 Dec 2018</b>	<u><b>16752</b></u>	<u><b>–</b></u>	<u><b>3819</b></u>	<u><b>20571</b></u>

**14 Volunteers**

In common with all congregations of the Church of Scotland the congregation benefits from the contribution made by volunteers who give their time and talents willingly for the benefit of the Church. The areas of congregational life which rely on the contribution of volunteers are many and varied and much of the activity would be unable to continue were it not for the commitment shown.

**Notes forming part of the financial statements  
for the year ended 31 December 2018**

**15 Movements in Funds**

	<b>At 1 January 2018 £</b>	<b>Incoming Resources £</b>	<b>Outgoing Resources £</b>	<b>Transfers £</b>	<b>At 31 Dec 2018 £</b>
<b>Restricted funds</b>					
Children & Young People	3817	2	–	–	3819
	<u>3817</u>	<u>2</u>	<u>–</u>	<u>–</u>	<u>3819</u>
<b>Unrestricted funds</b>					
Revaluation Reserve	462	–	–	(462)	–
General Fund	27985	98440	110135	462	16752
	<u>28447</u>	<u>98440</u>	<u>110135</u>	<u>–</u>	<u>16752</u>
<b>Total funds</b>	<u><b>32264</b></u>	<u><b>98442</b></u>	<u><b>110135</b></u>	<u><b>–</b></u>	<u><b>20571</b></u>

Purposes of Restricted Funds

Trust Funds – these are funds to be used for supporting ministry to children and young people.

**16 Collections for Third Parties**

	<b>2018 £</b>	<b>2017 £</b>
UNICEF	301	380
Bethany Christian Trust	277	709
Water Aid	–	529
Christian Aid	277	766
Christian Aid Week	2928	2772
Fresh Start	258	305
Starfish Asia	–	452
Church of Scotland HIV Programme	207	165
SU Scotland	360	–
Mary's Meals	1291	–
Balmore Trust (JTS Ploughs)	1000	–
	<u>6899</u>	<u>6078</u>

**APPENDIX**

**FUNDS HELD ON BEHALF OF THE CONGREGATION  
BY THE CHURCH OF SCOTLAND GENERAL TRUSTEES**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
<b><u>CAPITAL ACCOUNT</u></b>		
Credit Balances held at 31 December at cost	—	—
	<hr/> <hr/>	<hr/> <hr/>
Market Value of Balances at 31 December	—	—
	<hr/> <hr/>	<hr/> <hr/>
<b><u>REVENUE ACCOUNT</u></b>		
Credit Balance at 31 December	152	151
	<hr/>	<hr/>
<b><u>TEMPORARY ACCOUNT</u></b>		
Credit Balance at 31 December	—	—
	<hr/>	<hr/>